

**MINUTES**  
**Transportation Policy Committee**  
**Of the**  
**Regional Planning Commission**  
**For**

**Jefferson, Orleans, Plaquemines, St. Bernard, St. Tammany and Tangipahoa Parishes**

**March 8, 2016**

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Committee Members:

**Officers:**

PATRICIA BRISTER - Chairwoman

MICHAEL YENNI - 1st Vice Chairman

ROBBY MILLER – 2nd Vice Chairman

GUY McINNIS – 3rd Vice Chairman

MITCHELL J. LANDRIEU – Secretary (Designee: Mark Jernigan)

AMOS CORMIER JR. – Treasurer

**Jefferson Parish:**

Councilman At-Large Cynthia Lee Sheng

Mayor John I. Shaddinger, Jr.

Lee Giorgio

Jack Stumpf

**Orleans Parish:**

Councilmember At-Large Jason Williams (Designee: Matthew Lindsey)

Councilmember At-Large Stacy Head

Ronald Carrere

**Plaquemines Parish:**

Benny Rousselle

Kirk Lepine

Scott Morse

**St. Bernard Parish:**

Councilman Howard Luna

Charles Ponstein

Susan Klees

**St. Tammany Parish:**

Councilman Steve Stefancik

Vacant Seat

Richard Kelley

Vacant Seat

**Tangipahoa Parish:**

Mayor Pete Panepinto

Dr. Bonnie Lewis

**DOTD**

Secretary Shawn Wilson (designee: Chris Morvant)

**TPC Members:**

Jeff Davis (Designee: Scott Richoux)

Shelby Lasalle

Brandy Christian (Designee: Andree Fant)

President Natalie Robottom

Sal Longoria (Designee)

Sharon Leader

Mayor Mike Cooper

Mayor Bob Zabbia

Attendance: 32

Consultants:

Staff: Walter Brooks, Jeff Roesel, Nicholas Silvey, Megan Leonard, et al



## AGENDA

1. **Consideration: Approval of the January 12, 2016 minutes**
2. **Consideration: Amendment to the New Orleans Transportation Improvement Program, Highway & Transit Elements**
3. **Consideration: Amendment to the St. Tammany Transportation Improvement Program, Highway & Transit Elements**
4. **Consideration: Amendment to the Tangipahoa Transportation Improvement Program, Highway & Transit Elements**
5. **Consideration: Consultant Selection:  
Transportation Demand Management  
RPC Ridesharing Program  
(RPC Task CMAQ 3609-511)  
Amount \$40,000**
6. **Consideration: Consultant Selection:  
Tulane Avenue (US 61) Corridor Enhancements  
(Task S-2.16; FY-16 UPWP)  
Amount \$25,000**
7. **Consideration: Supplemental Agreement  
Complete Streets Workshops  
RPC Task NBP5-CS - Consultant: Moffatt & Nichol  
Amount: \$2,000**
8. **Consideration: FY-16 Unified Planning Work Program (Review Draft)**
9. **Presentation: Workforce Development  
By: Jennifer B. Barnett  
Regional Business Strategies & Industry Sector Coordinator  
Region One Workforce Investment Board Partnership**
10. **Consideration: Public Comment Period**
11. **Consideration: Other Matters**



**President Brister led everyone in the Pledge of Allegiance.**

Following the roll call, a quorum was established. Chairwoman Brister began the meeting.

**1. Consideration: Approval of January 12, 2015 Minutes**

Councilman Stefanick made a motion to approve the January 12, 2016 minutes, seconded by Mr. Ponstein and approved unanimously as noted by the Chairwoman.

**2. Consideration: Amendment to the New Orleans Transportation Improvement Program, Highway & Transit Elements**

Mr. Brooks referred the members to page 4 of the meeting packet for the amendments to the New Orleans TIP, Highway & Transit Elements, and provided a brief explanation of each item.

There being no questions or objections, the Chairwoman called for a motion to approve the New Orleans TIP amendments for the Highway & Transit Elements. It was so moved by Mark Jernigan, seconded by Councilwoman Head and approved unanimously by the Transportation Policy members in attendance and the members of the Regional Planning Commission, as noted by the Chairwoman.

**3. Consideration:                   Amendment to the St. Tammany Transportation Improvement Program, Highway & Transit Elements**

Mr. Brooks referred the members to page 5 of the meeting packet for the amendments to the St. Tammany TIP, Highway & Transit Elements, and provided a brief explanation of each item.

There being no questions or objections, the Chairwoman called for a motion to approve the St. Tammany TIP amendments for the Highway & Transit Elements. It was so moved by Mayor Cooper, seconded by Councilman Stefancik and approved unanimously by the Transportation Policy members in attendance and the members of the Regional Planning Commission, as noted by the Chairwoman.

**4. Consideration:                   Amendment to the Tangipahoa Transportation Improvement Program, Highway & Transit Elements**

There are no amendments for Tangipahoa Parish at this time.

**5. Consideration:                   Consultant Selection:  
Transportation Demand Management  
RPC Ridesharing Program  
(RPC Task CMAQ 3609-511)  
Amount \$40,000**

Mr. Brooks explained the purpose of this work effort is to educate and market Green Ride as a public service and get citizens signed up for the ride sharing website.

There being no questions or objections, the Chairwoman call for a motion to approve the Transportation Demand Management RPC Ridesharing Program with The Villavaso Group, LC in the Amount: \$ 40,000 and to authorize the Chairwoman and/or Executive Director to execute any documents in connection with this project. It was so moved by President Miller, seconded by Councilwoman Head and approved unanimously by the Transportation Policy members in attendance and the members of the Regional Planning Commission, as noted by the Chairwoman.

**6. Consultant Selection:           Consultant Selection:  
Tulane Avenue (US 61) Corridor Enhancements  
(Task S-2.16; FY-16 UPWP)  
Amount \$25,000**

Mr. Brooks explained the purpose of this study is to support the continued revitalization of the new medical district along Tulane Avenue and enhance public and private-sector investments taking place along the corridor.

There being no questions or objections, the Chairwoman call for a motion to approve the Tulane Ave. Corridor Enhancements with Dana Brown and Associates in the Amount: \$25,000 and to authorize the Chairwoman and/or Executive Director to execute any documents in connection with this project. It was so moved by Ronald Carrere, seconded by President McInnis and approved unanimously by the Transportation Policy members in attendance and the members of the Regional Planning Commission, as noted by the Chairwoman.

**7. Consideration: Supplemental Agreement  
Complete Streets Workshops  
RPC Task NBP5-CS - Consultant: Moffatt & Nichol  
Amount: \$2,000**

Mr. Brooks explained the need for the supplemental agreement for the Complete Streets Workshop – RPC Task NBP5-CS with Moffatt & Nichol in the amount of \$2,000.

There being no questions or objections, the Chairwoman call for a motion to approve the Supplemental agreement with Moffatt & Nichol in the Amount: \$ 2,000 and to authorize the Chairwoman and/or Executive Director to execute any documents in connection with this project. It was so moved by Councilman Stefancik, seconded by Councilwoman Lee-Sheng and approved unanimously by the Transportation Policy members in attendance and the members of the Regional Planning Commission, as noted by the Chairwoman.

**8. Consideration: Consideration: FY-16 Unified Planning Work Program (Review Draft)**

Mr. Brooks presented to the board the draft FY16 UPWP.

**9. Presentation: Workforce Development  
By: Jennifer B. Barnett  
Regional Business Strategies & Industry Sector Coordinator  
Region One Workforce Investment Board Partnership**

Mrs. Jennifer spoke to the board the regarding Workforce Development.

**10. Consideration: Public Comment Period**

The Chairwoman asked if there was any public comment. There was none.

**11. Consideration: Other Matters**

There being no other matters to discuss, the Chairwoman adjourned the meeting and proceeded to the Regional Planning Commission Meeting.

***MINUTES***

**Regional Planning Commission  
For  
Jefferson, Orleans, Plaquemines, St. Bernard, St. Tammany and Tangipahoa Parishes  
March 8, 2016**

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**Tangipahoa Parish:**

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Secretary Shawn Wilson (designee: Chris Morvant)

Attendance: 24

Consultants:

Staff: Walter Brooks, Jeffrey Roesel, Nicholas Silvey, Megan Leonard, et al



**AGENDA**

- 1. Consideration: Approval of the January 12, 2016 minutes**
- 2. Consideration: Committee Reports:**
  - (a) Budget and Personnel Committee**
  - (b) Other Committee Reports**
- 3. Consideration: Financial Report**
  - (a) Balance Sheet of Local Activities**
  - (b) Monthly Budget Report**
- 4. Consideration: Amendment to the New Orleans Transportation Improvement Program, Highway & Transit Elements**
- 5. Consideration: Amendment to the St. Tammany Transportation Improvement Program, Highway & Transit Elements**
- 6. Consideration: Amendment to the Tangipahoa Transportation Improvement Program, Highway & Transit Elements**
- 7. Consideration: Consultant Selection:**  
**Transportation Demand Management - RPC Ridesharing Program**  
**(RPC Task CMAQ 3609-511)**  
**Amount \$40,000**
- 8. Consideration: Consultant Selection:**  
**Tulane Avenue (US 61) Corridor Enhancements**  
**(Task S-2.16; FY-16 UPWP)**

**Amount \$25,000**

9. **Consideration: Supplemental Agreement - Complete Streets Workshops  
RPC Task NBP5-CS - Consultant: Moffatt & Nichol  
Amount: \$2,000**
10. **Consideration: FY-16 Unified Planning Work Program (Review Draft)**
11. **Consideration: Resolution to Execute Local Funding Cooperative Endeavor Agreement  
with the City of New Orleans for Calendar Year 2016**
12. **Consideration: Travel Request**
13. **Consideration: Contract Extensions**
14. **Consideration: Consultant Billings**
15. **Consideration: Public Comment Period**
16. **Consideration: Other Matters**



The Chairwoman called the meeting to order and noted the existence of a quorum.

**1. Consideration: Approval of January 12, 2016 Minutes**

The minutes from the meeting on January 12, 2016 were approved upon a motion by Councilman Stefancik, seconded by President Yenni and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairwoman.

**2. Committee Reports: Committee Reports:**  
**(a) Budget and Personnel Committee**  
**(b) Other Committee Reports**

Mr. Silvey explained the Committee Reports would come under the Financial Report.

**3. Consideration: Financial Report**  
**(a) Balance Sheet of Local Activities**  
**(b) Monthly Budget Report**

Mr. Silvey referred the members to page 8 of the meeting packet for the balance sheet for the month ending January 31<sup>st</sup> 2016. He indicated that the RPC's total Assets and Liabilities, which include the Fund Balance in the amount of \$1,815,284.67

There being no questions or objections, the Chairwoman called for a motion to approve the balance sheet of local activities. It was so moved by President Cormier, seconded by President McInnis and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairwoman.

Mr. Silvey explained on page 9 that there were no budget amendments.

4. **Consideration: Amendment to the New Orleans Transportation Improvement  
Program, Highway & Transit Elements**
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Program, Highway & Transit Elements**
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**(Task S-2.16; FY-16 UPWP)**

**Amount \$25,000**

**9. Consideration: Supplemental Agreement - Complete Streets Workshops**

**RPC Task NBP5-CS - Consultant: Moffatt & Nichol**

**Amount: \$2,000**

**10. Consideration: FY-16 Unified Planning Work Program (Review Draft)**

Mr. Brooks requested concurrence of items 4-10 which were already recommended for approval by the members of the Transportation Policy Committee.

There being no questions or objections, the Chairwoman called for a motion to approve items 4-10 as these items have been already approved by the Transportation Policy Commission. It was so moved by Councilman Stefancik and seconded by President Yenni and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairwoman.

**11. Consideration: Resolution – Authorization to Execute Local Funding cooperative Endeavor Agreement with the City of New Orleans for Calendar Year 2016.**

Mr. Brooks referred the members to page 10 for the Resolution to authorize a CEA with the City of New Orleans for Calendar Year 2016. There being no questions or objections, the Chairwoman called for a motion to approve the Resolution. It was so moved by Mark Jernigan and seconded by Councilwoman Head, and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairwoman.

**12. Consideration: Travel Request**

Mr. Silvey referred the members to page 11 for a travel request. One staff member Maggie Woodruff is requesting to attend the EDA Conference, April 7-9, 2016 in Washington D.C. There being no questions or objections, the Chairwoman called for a motion to approve the travel request. It was so moved by Richard Kelley and seconded by John Stumpf, and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairwoman.

**12. Consideration: Contract Extensions**

Mr. Brooks referred the members to page 12 for a list of contract extensions. There being no questions or objections, the Chairwoman called for a motion to approve the contract extensions. It was so moved by President Yenni and seconded by President Miller, and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairwoman.

**13. Consideration: Consultant Billings**

Mr. Silvey referred the members to a summary list of the consultant bills on page 13 in the meeting packet, noting that staff had reviewed each of them and favorably recommended them for approval.

There being no questions or objections, the Chairwoman called for a motion to approve the consultant billings. It was so moved by Richard Kelley seconded by Councilman Stefancik and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairwoman.

**14. Consideration: Public Comment Period**

The Chairwoman asked if there was any public comment. There was none.

**15. Consideration: Other Matters**

Richard Kelly asked the board to look into the status of the RTMC building security. There being no other matters to discuss, the Chairwoman adjourned the meeting.